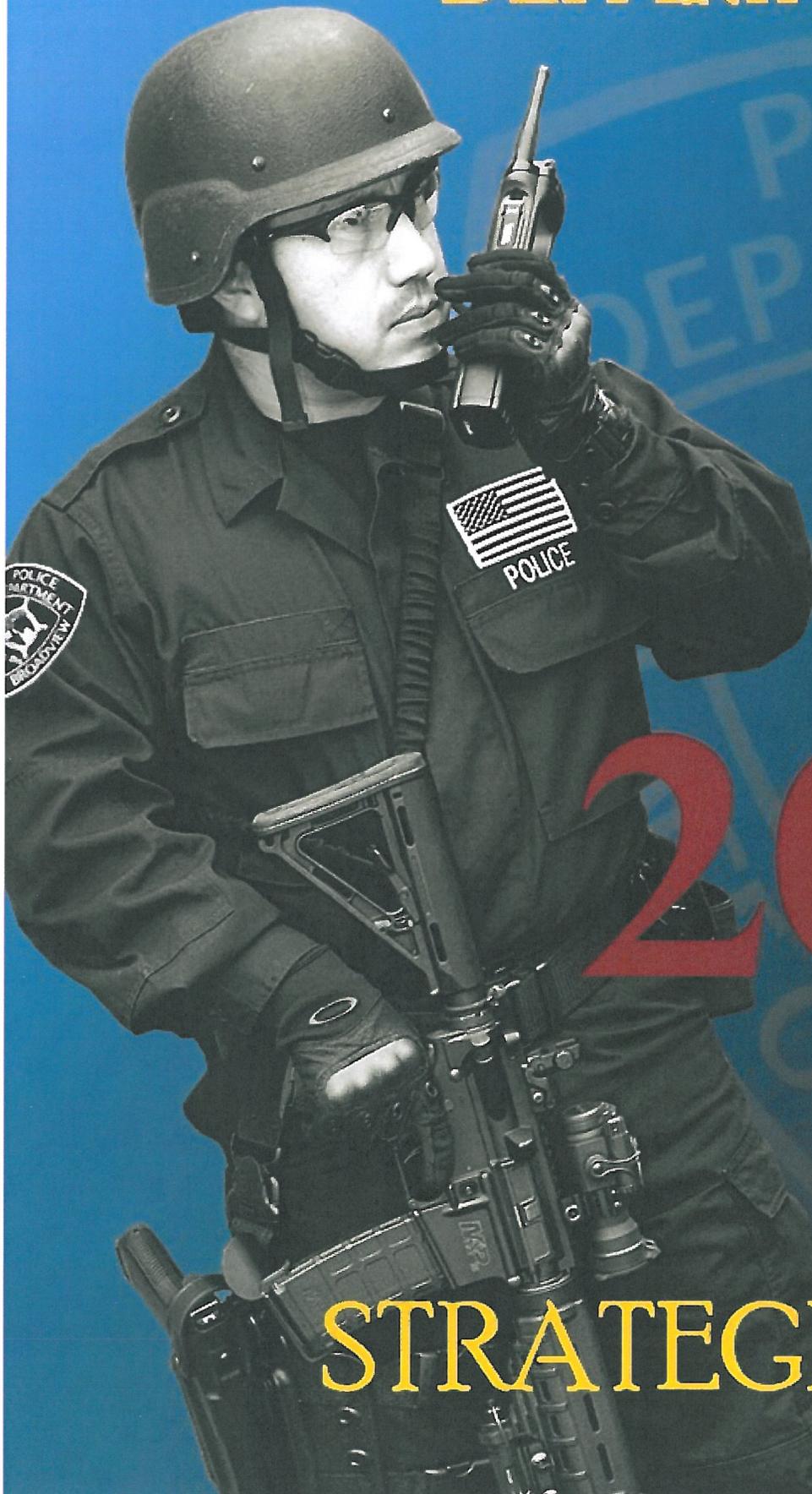


# BROADVIEW POLICE DEPARTMENT



2013-2015

2013

# STRATEGIC PLAN

# TABLE OF CONTENTS

## DEPARTMENT STATISTICS 2012

Uniform Crime Reportable Offenses:	469
Uniform Crime Reportable Arrests:	117
Drug Arrests	73
DUI Arrests	21
Recovered/Seized Weapons	20
Revenue/Fines	\$336,658.96

Message from Chief Tigera	1
Vision of the Broadview Police Department	2
Planning Process & Implementation	3
Goals and Objectives	4
Table of Organization	5
Objective Work Sheets:	
• Deputy Chief's Office	6 - 7
• Operations Division	8 - 11
• Administrative Division	12-15
• Community Outreach	16-17
• Special Projects	18



# A Message from The Chief

Chief of Police Luis C. Tigera



It is with a strong sense of accomplishment and pride that I present to you the Broadview Police Department (BPD)'s Strategic Plan for Years 2013-2015.

The Strategic Plan was developed as a fluid document detailing the approach to an ever-changing environment of public safety issues. The challenges facing our Village today are complex, and the most efficient way of facing these challenges are through proper planning. Planning allows an organization to concentrate its attention and resources on the most important issues. Any successful strategic plan must be flexible, lead to growth, innovation, allow for a changing future and unforeseen developments, and lend itself to continuity with the next strategic planning cycle.

BPD's Strategic Plan builds on five goals: Reduce Crime and the Fear of Crime; Enhance the Department's Performance; Strengthen Relationships with Law Enforcement Agencies and Civilian Partners; Advance the Deployment of Technology; and Plan and Prioritize Capital Needs. Strategic planning leads to the sort of orientation and clarity necessary for every member of the organization to know what is expected of them, their work groups, and the organization as a whole.

To the men and women of the Broadview Police Department, I urge you to familiarize yourself with it. You will understand the WHY of our initiatives, look for ways to meet the goals, objectives and strategies that are outlined in this plan in order to identify the best way to reduce crime and the fear of crime.

To our community members, this plan is to be used to measure the success of our initiatives. It will assist us to ensure that Broadview continues to be a safe and a special place to live, work and raise a family.

*Luis C. Tigera*

CHIEF OF POLICE



*"Choose Your Destiny"*

# Vision: To Protect and Serve



## Vision

We will constantly evaluate and improve our efforts to enhance public safety with the goal of improving the quality of life within the Broadview community, while at the same time maintaining respect for individual rights and human dignity. We will strive for excellence in all we do - seeking to be one of the premier policing agencies in Cook County, State of Illinois.

## Mission

We will protect life and property and serve the community honorably

## Values

For the Broadview Police Department to maintain public trust, we must constantly demonstrate that our partnership with the community will be objective and securely rooted in consistently applied ethical principles. As an organization, we propose to fairly and impartially carry out the Mission of the Department with **P.R.I.I.D.E.**

**Partnership** -We take pride in developing relationships with the people we serve.

**Respect** -We respect and value the dignity and worth of all persons, recognizing that diversity enriches our community.

**Innovation** -We will remain an innovative and progressive organization through leadership, education and technology.

**Integrity** – We will hold our officers to the highest standards with a set of characteristics that justify trust worthiness and generate trust amongst our stakeholders.

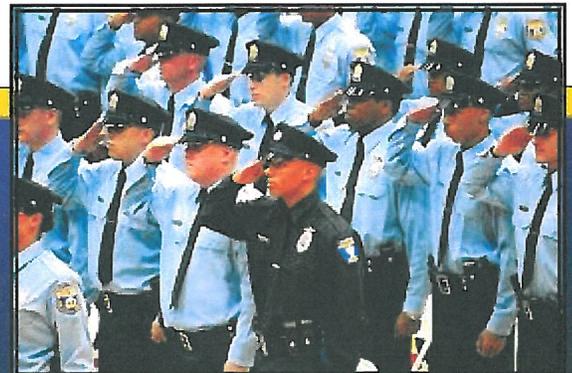
**Dedication** -We hold an individual's right to constitutional protection sacred and place the highest value on preserving life. We are accountable and responsive to the community that we serve.

**Excellence** - We will strive for excellence through the effective and efficient use of resources, and promote teamwork and the empowerment of employees at all levels.

## Goals

**Improve the quality of life** for our citizens through unimpeachable integrity, public service, training and education.

**Safeguard the public** by reducing crime and the fear of crime.



# Planning, Process & Implementation

The strategic planning process allows BPD to establish a vision for the future and develop planned, well-defined objectives and strategies to accomplish our goals. The Strategic Plan serves as a two-year “road map” that steers the department and promotes effective resource allocation and budget planning. The plan is a “living document” that is annually reviewed and updated to reflect current community issues, organizational goals and the state of the economy.

The Strategic Plan is reviewed and updated on an annual basis, prior to submitting BPD’s Annual Report. BPD’s overall objectives and two year strategies will be assessed and re-prioritized if necessary; based on operating expenses, service indicators, crime statistics or special initiatives. A revised Strategic Plan will be created each year based upon the outcome of our review.

For this review and update of the Strategic Plan, the Planning & Policy Committee, consisting of the Deputy Chief, Commanders and civilian managers, met with the Chief of Police. Existing objectives and strategies were discussed and completed strategies were removed. In a move to be more efficient, many strategies were folded into others to remove redundancies and make the Strategic Plan easier to use and understand. In subsequent meetings, additional strategies were proposed and considered. They were evaluated by the Chief of Police and his command staff, which resulted in this final version.



# Goals and Objectives

*“There are risks and costs to a program of action. But they are far less than the long range risks and costs of comfortable inaction. - John F. Kennedy”*

As a result of informal interviews, staff discussions and the Chief’s vision, we focused on three main areas for this plan: Serving the Community, Serving our Personnel and Resources and Technology. For each, a committee was formed, co-chaired by members of our management staff. Within each team are specific set of goals and objectives, which were designed to be clear, realistic and with measurable results. Goals, by their nature, are on a multi-year timeline, while objectives are the means to achieve those goals. The objectives can vary in terms of resources needed and the time required to complete them. Following is a “snapshot” of some of the goals and the corresponding objectives:

## Serving the Community

- o Creation of the Emergency Operations Center (E.O.C.)
- o Restructuring of our Organizational Chart
- o Implementation of a Data-driven model of policing
- o Review of the Patrol Division schedule and leave guidelines
- o Active Shooter/Lockdown training for BPD personnel (*Added Summer 2013*)

## Serving the People

- o Review of the Disciplinary process
- o Creation of a Leadership/Succession Plan
- o Evaluation of the Training Process
- o Creation of the Employee Wellness Program
- o Review of a Rewards and Recognition program
- o Review Field Training Program
- o Review Employee Evaluation Process

## Resources and Technology

- o Upgrade of an Automated Report Writer System
- o Enhancement of the Mobile Data Computers
- o Creation of the License Plate Recognition Program
- o Maximization of building space
- o Establishment of a Social Media presence
- o Implementation of Online Reporting for citizens
- o Upgrade the Mobile Command Unit (*Added Summer 2013*)



# Table of Organization

## GOAL & OBJECTIVE STATEMENTS

<b>Goal 1:</b> Reduce Crime and fear of Crime	<b>Goal 2:</b> Enhance the Departments Performance	<b>Goal 3:</b> Strengthen Relationships with Law Enforcement Agencies and Civilian Partners	<b>Goal 4:</b> Advance Deployment of Technology	<b>Goal 5:</b> Plan and Prioritize Capital Needs
<b>Objective 1:</b> Reduce the Level of Violent Crimes by 3%	<b>Objective 1:</b> Increase the Number of Organizational Training Opportunities by 5%	<b>Objective 1:</b> Enhance the Number and Quality of Internal Relationships	<b>Objective 1:</b> Increase Integration Technology Opportunites	<b>Objective 1:</b> Plan to Enhance, Build Out, Modify Existing Police Facilities
<b>Objective 2:</b> Increase the Property Crimes Clearance Rate by 5%	<b>Objective 2:</b> Institute Programs that Assist Career Development	<b>Objective 2:</b> Enhance the Number and Quality of External Relationships	<b>Objective 2:</b> Increase and Improve Communication Technology Opportunities	<b>Objective 2:</b> Identify and Purchase Critical Capital Equipment
<b>Objective 3:</b> Reduce the Fear of Crime	<b>Objective 3:</b> Create Methods to Improve the Departments Internal Communications	<b>Objective 3:</b> Enhance the Number and Quality of Community Relationships	<b>Objective 3:</b> Improve Broadview Police Department Technology and Infrastructure	<b>Objective 3:</b> Plan for Future Police Facilities and Needs
<b>Objective 4:</b> Implement Proven Strategies that Reduce Crime				



# Deputy Chief's Office

Goal: Enhance the Department's performance

Deputy Chief Kevin Wagner



**OBJECTIVE #1:** Increase the number of organizational training opportunities by 5% **STATUS:** Pending

<p><b>Description:</b> Increase the process of "6 minute roll call training in areas of safety, critical incidents, traffic stops, etc... <b>Measurement of success:</b> 1. Increase in training resources provided. 2. Documented increase in roll-call trainings conducted.</p>	<p><b>Results to Date:</b>                  Start: 10/1/13                  Baseline: 12/31/13                  Quarterly updates to start 1/1/14</p>
<p><b>Cost:</b> None</p>	<p><b>Projected completion date:</b>                  December 31, 2014</p>

**OBJECTIVE #1:** Increase the number of organizational training opportunities by 5% **STATUS:** Pending

<p><b>Description:</b> Increase outside training opportunities in areas of safety, critical incidents, traffic stops, and specialized training (ET, juv. officer, truck enf. etc..). <b>Measurement of success:</b> 1. Increase in outside training resources provided. 2. Documented increase in outside trainings conducted.</p>	<p><b>Results to Date:</b>                  Start: 10/1/13                  Baseline: 12/31/13                  Quarterly updates to start 1/1/14</p>
<p><b>Cost:</b> Unknown. Fiscal year training budget is \$10,000.00</p>	<p><b>Projected completion date:</b>                  December 31, 2014</p>

**OBJECTIVE #2:** Institute programs that assist career development **STATUS:** Pending

<p><b>Description:</b> Develop a career development survey to help the police department assess employees career aspirations and goals in relation to the police department's mission. <b>Measurement of success:</b> 1. Create a career development survey for all personnel. 2. Conduct the survey, and analyze the results for use in a career development program.</p>	<p><b>Results to date:</b> Pending</p>
<p><b>Cost:</b> Survey software</p>	<p><b>Projected completion date:</b>                  March 31, 2014</p>



# Deputy Chief's Office

Goal: Enhance the Department's Performance

Deputy Chief Kevin Wagner



<b>OBJECTIVE #2:</b> Institute programs that assist career development		<b>STATUS:</b>
<b>Description:</b> Develop a career development program to help employees analyze their abilities and interests with the needs of the organization to achieve its mission. <b>Measurement of success:</b> 1. Creation of a Career Development Program. 2 Implementation of Career Development Program 3. Post analysis survey		<b>Results to date:</b> Pending
<b>Cost:</b> Post analysis survey software		<b>Projected completion date:</b> December 31, 2014

<b>OBJECTIVE #3:</b> Create methods to improve the department's internal communications		<b>STATUS:</b> Pending
<b>Description:</b> Establish policies and procedures related to intelligence sharing between the detective bureau and patrol. <b>Measurement of success:</b> 1. Completion of intelligence sharing policies/procedures 2. Observed improvement in intelligence sharing through employee feedback and documented results (arrests) resulting from it.		<b>Results to date:</b> Pending
<b>Cost:</b> None		<b>Projected completion date:</b> December 31, 2014

<b>OBJECTIVE: 3</b> Create methods to improve the department's internal communications		<b>STATUS:</b> Pending
<b>Description:</b> Provide resources for all police department employees to access relevant information in a timely manner. <b>Measurement of success:</b> 1. Presence of additional information resources available 2. Use of information resources tracked by supervisors and employee feedback .		<b>Results to date:</b> Pending
<b>Cost:</b> None		<b>Projected completion date:</b> December 31, 2014



# Operations Division

GOAL: Reduce Crime and Fear of Crime

Commander Kevin Eugling



**OBJECTIVE #1:** Reduce the level of violent crime by 3%

**STATUS:** Pending Formation

<p><b>Description:</b> Development of a tactical Unit; The development of a Tactical Unit will be a proactive approach specifically assigned to , but not limited to gangs, guns, and drugs.</p>	<p><b>Results to Date:</b></p>
<p><b>Cost:</b> None</p>	<p><b>Projected Completion Date:</b> June 1, 2014</p>

**OBJECTIVE #1:** Reduce the level of violent crime by 3%

**STATUS:** Pending

<p><b>Description:</b> Special Operations or Tactical Details; Bi-Monthly have a Special Operations Detail, or Tactical Detail targeting a predetermined area in a proactive approach to reducing violent crime.</p>	<p><b>Results to Date:</b> Currently have 1 scheduled operation per month as of date.</p>
<p><b>Cost:</b> 12 hours overtime</p>	<p><b>Projected Completion Date:</b> June 1, 2014</p>

**OBJECTIVE #2:** Increase the Property Crime Clearance Rate by 5%

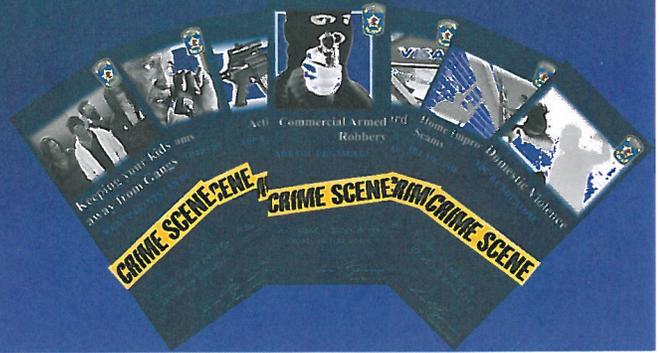
**STATUS:** Pending

<p><b>Description:</b> Restructure the detective Bureau; by increasing the amount of Detectives in order to become a more proactive unit. A solvability formula to be used to measure success of the Bureau</p>	<p><b>Results to date:</b></p>
<p><b>Cost:</b> None</p>	<p><b>Projected Completion Date:</b> June 1, 2014</p>



# Operations Division

Goal: Reduce Crime and Fear of Crime



Commander Kevin Eugling

**OBJECTIVE #2:** Increase the Property Crimes Clearance Rate by 5% **STATUS:** Pending

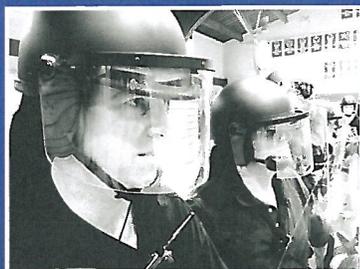
<p><b>Description:</b> Patrol to take ownership; the members of the Patrol Bureau to be assigned an area within the community and conduct further follow-ups within their areas, utilizing the broken window theory; "Small things matter"</p>	<p><b>Results to Date:</b></p>
<p><b>Cost:</b> None</p>	<p><b>Projected Completion Date:</b> December 31, 2013</p>

**OBJECTIVE #3:** Reduce the Fear of Crime **STATUS:** Ongoing

<p><b>Description:</b> High Patrol Visibility; Continue to use of high visibility within the community by use of marked squad cars, and bicycles for routine patrol through a directed patrol approach.</p>	
<p><b>Cost:</b> None</p>	

**OBJECTIVE #3:** Reduce the Fear of Crime **STATUS:** Complete

<p><b>Description:</b> Develop a Traffic Unit; the implementation of a traffic car, will enforce the traffic laws and other crimes associated with driving. The use of the traffic car will also enhance the high visibility of police within the community.</p>	
<p><b>Cost:</b> None</p>	<p><b>Projected Completion Date:</b> September 23, 2013</p>



  
**Broadview Police Department**  
 Operation Safe House  
 2013





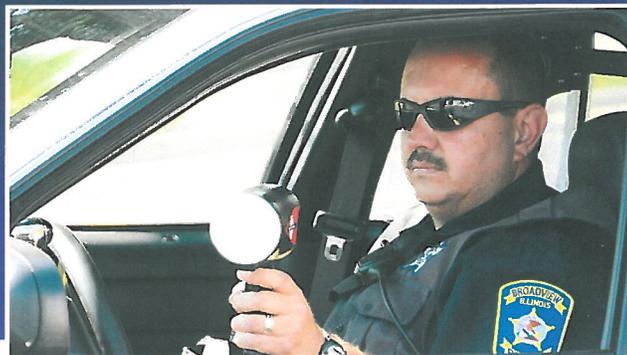


*A Deployment - Enforcement -  
Prevention Blitz  
Proposal to combat residential  
burglary in Broadview*



# Operations Division

GOAL: Reduce Crime and Fear of Crime

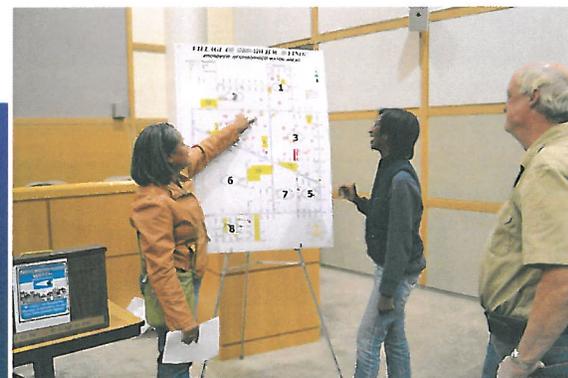


Commander Kevin Eugling

<b>OBJECTIVE #3:</b> Reduce the Fear of Crime		<b>STATUS:</b> Pending
<b>Description:</b> Develop a gang database; Gang members individually or collectively engage in or have engaged in a pattern of criminal activity creating an atmosphere of fear and intimidation within a community. The database will track these gang members, their associates and their location to help reduce the fear of crime.		Currently have limited access to database
<b>Cost:</b> None		<b>Projected Completion Date:</b> December 31, 2013

<b>OBJECTIVE #3</b> Reduce the Fear of Crime		<b>STATUS:</b> Ongoing
<b>Description:</b> Continuation of Community policing model; Utilizing walk and talks to keep in contact with the community. Breaking down the barrier of the squad car door.		
<b>Cost:</b> None		

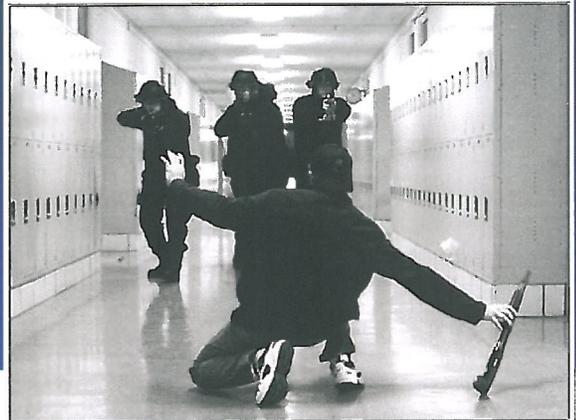
<b>OBJECTIVE #4:</b> Implement Proven Strategies that Reduce Crime		<b>STATUS:</b> Ongoing
<b>Description:</b> Directed Patrol; Continue intelligence gathering to identify problem areas and implement expanded directed patrol to the identified areas, by use of an intelligence-led policing model.		
<b>Cost:</b> None		



# Operations Division

**GOAL:** Reduce Crime and Fear of Crime

Commander Kevin Eugling



**OBJECTIVE #4:** Implement Proven Strategies that Reduce Crime **STATUS:** Ongoing

**Description:** Command Accountability Meetings, known as PACS (Police Accountability Command Session); Continue monthly meetings between command staff and supervisors to be sure the resources are being used effectively by the use of statistical data, by implementing an Intelligence-led policing deployment model.

**Cost:** 8-12 hours Overtime



# Administrative Division

Goal: Advance Deployment of Technology

Commander Michael Kosik



**OBJECTIVE #1:** Increase integration technology opportunities **Status:** Pending

**Description:** Expand the internet based report writing module to include evidence tracking and juvenile contacts.

**Results to Date:**  
Working with Valor on software

**Cost:** None - Included in Valor software agreement

**Projected Completion Date:**  
December 31, 2013

**OBJECTIVE #1:** Increase integration technology opportunities **Status:** Completed

**Description:** Obtain Illinois State Police "Hot Files" daily, which will be downloaded into an Automatic License Plate Reader (ALPR) system.

**Results to Date:**  
Project implemented

**Cost:** None - Free Service provided by the Illinois State Police with an approved and signed "memo of understanding"

**Projected Completion Date:**  
October 01, 2013

**OBJECTIVE #1:** Increase integration technology opportunities **Status:** Pending

**Description:** To coordinate unpaid tickets with municipal collections to create a boot list which will be uploaded onto the Automatic License Plate Reader System.

**Results to Date:**  
Pending village/MCA contract

**Cost:** None - Free service provided by collection agency

**Projected Completion Date:**  
Unknown



# Administrative Division

Goal: Advance Deployment of Technology

Commander Michael Kosik



<b>OBJECTIVE #2:</b> Increase and improve communications technology opportunities		<b>Status:</b> Pending
<b>Description:</b> To use "Arbitrator" in car camera systems as "live feed" cameras for emergencies.		<b>Results to date:</b> Camera installed in unit 205. Camera on order for a second unit.
<b>Cost:</b> Researching implementation cost to configure a Virtual Private Network (VPN) to stream video. Pricing not available at this time.		<b>Projected Completion Date:</b> March 2014

<b>OBJECTIVE #2:</b> Increase and improve communications technology opportunities		<b>Status:</b> Ongoing
<b>Description:</b> Create/Develop Emergency Operations Center (EOC) /Mobile Command Unit (MCU) to be used in times of emergencies to coordinate emergency operations.		<b>Results to date:</b> EOC/MCU developed - equipment being implemented
<b>Cost:</b> Variable: obtaining viable LESO equipment, purchase sharing between police/fire. Cost based on needed purchases.		<b>Projected completion date:</b> Ongoing

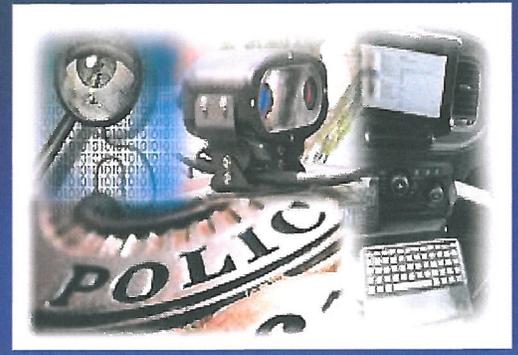
<b>OBJECTIVE #2:</b> Increase and improve communications technology opportunities		<b>Status:</b> Ongoing
<b>Description:</b> To coordinate with Cook County Sheriff's Police (CCSPD) to have portable radios inspected to ensure proper working order and that interop channels are current and functional.		<b>Results to date:</b> 2/3 radios checked and returned
<b>Cost:</b> No cost. Service provided by Cook County Sheriff's Police		<b>Projected completion date:</b> December 01, 2013



# Administrative Division

Goal: Advance Deployment of Technology

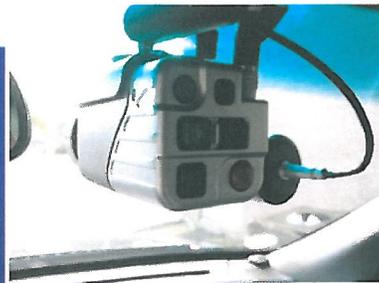
Commander Michael Kosik



<b>OBJECTIVE #2:</b> Increase and improve communications technology opportunities		<b>STATUS:</b> Ongoing
<b>Description:</b> Work with the Emergency Telephone System Board (ETSB) to maintain and improve the 9-1-1 infrastructure.		<b>Results to date:</b> 9-1-1 center in operation, repairs and upgrades as needed
<b>Cost:</b> \$14,000.00 Budgeted. Funding provided by the ETSB telephone surcharge fund.		<b>Projected completion date:</b> ongoing

<b>OBJECTIVE #3:</b> Improve Broadview Police Department technology and infrastructure		<b>STATUS:</b> Completed
<b>Description:</b> Install CCTV in evidence room to monitor integrity of the evidence.		<b>Results to date:</b> Completed October 16, 2013
<b>Cost:</b> \$1,317.69 from the Asset Seizure Fund		<b>Projected completion date:</b> Done

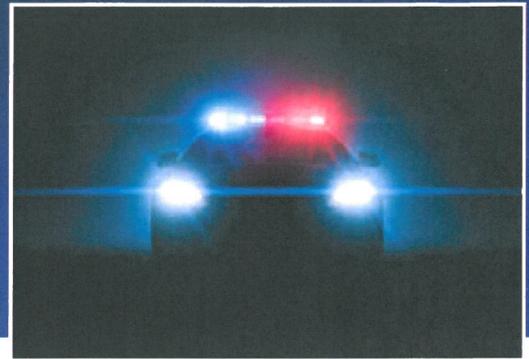
<b>OBJECTIVE #3:</b> Improve Broadview Police Department technology and infrastructure		<b>STATUS:</b> Installed
<b>Description:</b> Obtain and install automatic license plate reader (ALPR) in patrol car to be designated as a "traffic unit"		<b>Results to date:</b> Installed. Creating License Plate Reader Policy/Procedures manual.
<b>Cost:</b> \$25,000.00 - lease		<b>Projected completion date:</b> November 01, 2013



# Administrative Division

## GOAL: Advance Deployment of Technology

Commander Michael Kosik



OBJECTIVE #3: Improve Broadview Police Department technology and infrastructure		STATUS: Project Started
<b>Description:</b> Obtain/Install TV/CAD monitor in Detective Office for meetings/report review. System will also monitor and record any/all homicide interviews as required by law.		<b>Results to date:</b> TV purchased. Waiting on computer lines, etc. to be installed.
<b>Cost:</b> \$1,887.04 from asset forfeiture fund		<b>Projected completion date:</b> January 01, 2014

OBJECTIVE #3: Improve Broadview Police Department technology and infrastructure		STATUS: Project Started
<b>Description:</b> Obtain pole cameras in Beat one at 17th& 15th & Lexington. 9-1-1 Center monitors activity.		<b>Results to date:</b> I.T. structuring camera configurations.
<b>Cost:</b> \$50,000.00 split between asset forfeiture fund and tax increment fund (TIF)		<b>Projected completion date:</b> January 01, 2014



# Community Outreach

**GOAL:** Strengthen Relationships with Law Enforcement Agencies and Civilian Partners

Sergeant Thomas Kostka



<b>OBJECTIVE #1:</b> Enhance the number and quality of internal relationships		Status: Ongoing
<p><b>Description:</b> Promoting effective communication strategies between units within the agency, by developing new and innovative ways to collect and share information.</p> <ul style="list-style-type: none"> <li>• Updating roll call procedure for more effective info sharing between shifts.</li> <li>• Monthly Police Accountability Command Sessions (PACS) to share information between</li> </ul>		<p><b>Results to date:</b></p> <ul style="list-style-type: none"> <li>• More efficient info sharing by using VALOR system in roll call.</li> <li>• PACS meetings very successful</li> </ul>
<p><b>Cost:</b> No specific expenditures identified at this time.</p>		<p><b>Projected completion date:</b> Ongoing</p>

<b>OBJECTIVE #1:</b> Enhance the number and quality of internal relationships		Status: Ongoing
<p><b>Description:</b> Promote and encourage the importance of portraying a positive “Public Image” as a vehicle toward improving public perception of the agency, thereby improving pride WITHIN the agency.</p> <ul style="list-style-type: none"> <li>• Regular uniform and equipment inspections</li> <li>• Police Service Evaluation Cards</li> </ul>		<p><b>Results to date:</b></p> <ul style="list-style-type: none"> <li>• Increased pride among Officers.</li> <li>• Standards more strictly enforced</li> </ul>
<p><b>Cost:</b> \$130.00 for 500 Police Service Evaluation Cards - Edmark Press</p>		<p><b>Projected completion date:</b> Ongoing</p>

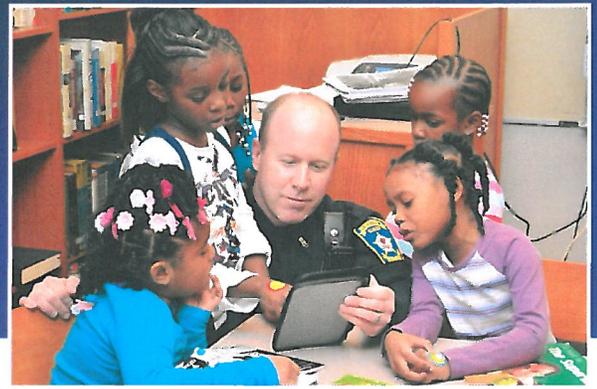
<b>OBJECTIVE #2:</b> Enhance the number and quality of external relationships		Status: Ongoing
<p><b>Description:</b> Continue to partner with entities within the village, including Village Administration, Fire Department, Public Works, Park District, and Broadview Public Library.</p> <ul style="list-style-type: none"> <li>• Operation Santa Claus</li> <li>• Participation in various events held by the Fire Department and the Park District</li> </ul>		<p><b>Results to date:</b></p> <ul style="list-style-type: none"> <li>• Several events attended throughout the year by various Officers from each shift.</li> </ul>
<p><b>Cost:</b> Approximately \$800.00 for materials. Most obtained through partnership with the National Child Safety Council.</p>		<p><b>Projected completion date:</b> Ongoing</p>



# Community Outreach

**GOAL:** Strengthen Relationships with Law Enforcement Agencies and Civilian Partners

Sergeant Thomas Kostka



**OBJECTIVE #2:** Enhance the number and quality of external relationships Status: Ongoing

**Description:** Promote open channels of communication and active cooperation with neighboring agencies to assist with operations on a daily basis and share ideas for the future.

- Triangle operations
- Illinois State Police Narcotics Interdiction Unit (NARCINT)
- Northeast Metro Auto Theft (NEMAT)

**Results to date:**

- Robust cooperation and enforcement efforts between agencies.

**Cost:** No specific expenditures identified at this time.

**Projected completion date:**  
Ongoing

**OBJECTIVE #3:** Enhance the number and quality of community relationships Status: Ongoing

**Description:** Develop new initiatives and events where officers interact directly with the community. Increase participation in the Neighborhood Watch program. Increase officer's "Out of squad" visibility within the community. Increase officer participation at events for Lindop and Roosevelt grammar schools.

- Walk n' Talks
- Bike Patrol
- School literacy programs
- Bullying prevention programs

**Results to date:**

- Stronger connection with residents, students and businesses within Broadview.

**Cost:** Unable to foresee, but there is a potential for overtime at community events.

**Projected completion date:**  
Ongoing

**OBJECTIVE #3:** Enhance the number and quality of community relationships Status: Ongoing

**Description:** Increase communication through digital and print media.

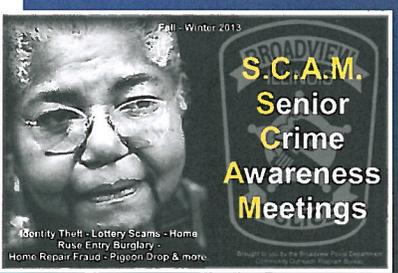
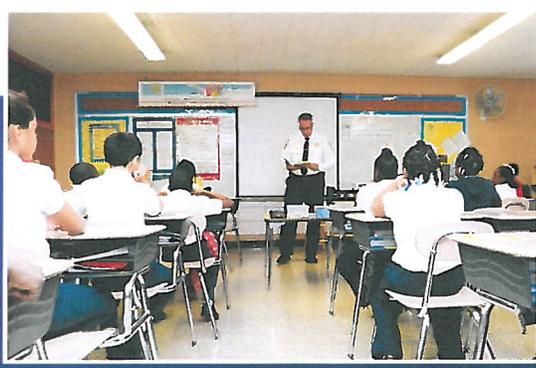
- Submit regular updates to village website and social media page
- Continue to provide monthly Police Watch newsletter
- Submit stories of interest to local newspaper

**Results to date:**

- Constant and fluid information exchange between the police and community.

**Cost:** No specific expenditures identified at this time.

**Projected completion date:**  
Ongoing



# Special Projects

Goal: Plan and Prioritize Capital Needs



Supervisor Paul Kurtzner

## OBJECTIVE #1: Plan to Enhance, Build Out, Modify Existing Police Facilities

STATUS: On Going

<p><b>Description:</b> Identify areas, in which the existing facility can be better utilized. Increase of work space in designated areas.</p>	<p><b>Results to date:</b> Detective cubicles added to increase personal space. Yet allowed for inter office communications. Created semi private work space for Administrative Supervisor for confidential /mission sensitive case work.</p>
<p><b>Cost:</b> \$200.00 for purchase of second hand cubicles</p>	<p><b>Projected completion date:</b> On Going</p>

## OBJECTIVE #2: Identify & Purchase Critical Capital Equipment

STATUS: On Going

<p><b>Description:</b> Access current tangible capital equipment, conduct inventory, determine longevity and plan for future upgrades if needed.</p>	<p><b>Results to date:</b> Departmental inventory conducted of computer network, consultant contacted for future upgrades.</p>
<p><b>Cost:</b> None to date, pending contract acceptance of \$1,500.00 annually</p>	<p><b>Projected completion date:</b> On Going</p>

## OBJECTIVE #3: Plan for Future Police Facilities and Needs

STATUS: On Going

<p><b>Description:</b> Identify current space needs and requirements. Determine current needs of the agency as well as future requirements. Locate funding sources via grants, State and Federal Earmarks, Tax Increment Adjustments. Identify location for future site development.</p>	<p><b>Results to date:</b> Conducted a space needs study. Study confirmed needed increase in facility. Contacted local Federal and State Legislative Officers for funding assistance.</p>
<p><b>Cost:</b> Project cost to be determined based on outside funding. Total projected cost for building, equipment and technology upgrades, furnishing as well as construction and consultant fees may be at \$5,000,000.00</p>	<p><b>Projected completion date:</b> Late 2014 to Early 2015</p>

