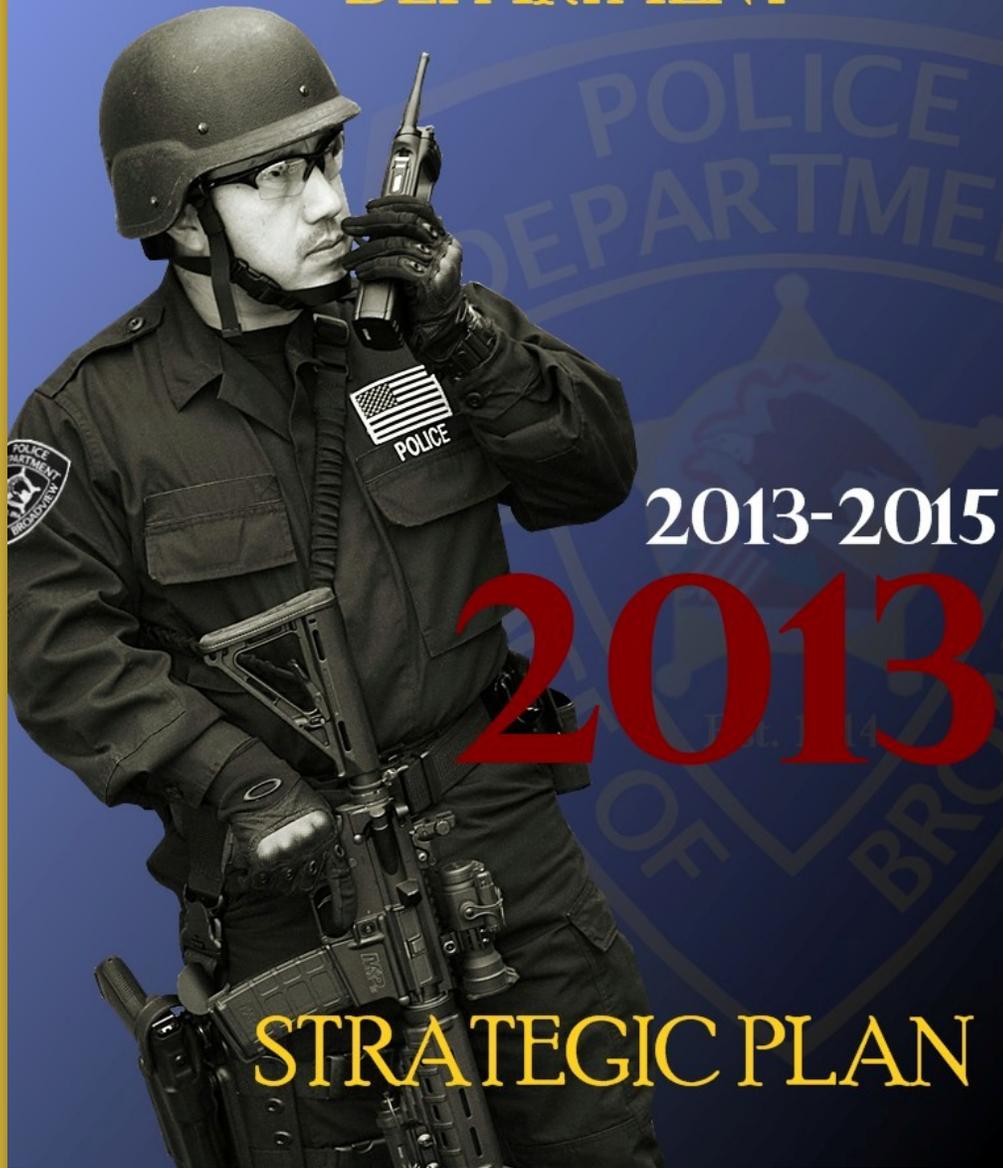


BROADVIEW POLICE  
DEPARTMENT



2013-2015

2013

STRATEGIC PLAN

1ST QUARTER  
PROGRESS REPORT

2014

LUIS C. TIGERA  
CHIEF OF POLICE

# 1st Quarter Progress Report - 2014

2013 - 2015 Strategic Plan

Deputy Chief's Office

Goal: Enhance the department's performance

Objective #1 Increase the number of organizational training opportunities by 5%

1. Increase the process of "6 Minute Roll Call Training" in areas of safety, critical incidents, traffic stops, etc.

2013 4th Quarter:

Six trainings disseminated for roll call as baseline. Developed roll call training procedure and log sheet for tracking:

- Active Shooter Off Duty Response - Video, Preparing for an Active Shooter - video, Officer Safety - Traffic Stops involving Armed Conflicts - video, Traffic Stop Tactics - video, Alzheimers training - video, AR15 use/storage - instruction.

2014 1st Quarter Progress:

4 training videos disseminated in the following areas:

- Texas officer community policing efforts - Video
- Fentanyl heroin identification - Video
- Conceal/carry training - Video
- Dorner manhunt (California) debriefing - Video

Further videos were not able to be disseminated due to IT issues



Deputy Chief Kevin Wagner

# 1st Quarter Progress Report - 2014

2013 - 2015 Strategic Plan

Deputy Chief's Office

## 2. Increase outside training opportunities in areas of safety, critical incidents, traffic stops, and specialized training (ET, Juvenile Officer, truck enforcement, etc...)

### 2013 4th Quarter:

21 classes/7 providers. 2014 minimum goal: 22 classes/8 providers. Researched [policeone.com](http://policeone.com) Academy and FLETSC for online training. [policeone.com](http://policeone.com) not ILETSB certified and FLETSC free training funding was eliminated. Protocol established to track all employee training.

### 2014 1<sup>st</sup> Quarter progress:

- 8 training opportunities provided and completed by officers compared to 5 in 2013 4<sup>th</sup> Quarter.



Deputy Chief Kevin Wagner

## Objective #2 Institute programs that assist career development.

### 1. **Create a career development survey to help the police department assess employee's career aspirations and goals in relation to the police department's mission.**

2013 4th Quarter:

Conducted extensive research into police assessment surveys (IACP, ICOP and other misc. septs.) Completed rough draft of survey. Final survey will be distributed to officers and followed by a meeting with the Deputy Chief for career counseling.

2014 1<sup>st</sup> Quarter progress:

- Career development survey completed and distributed to all department personnel. Survey results pending.

### 2. **Create a career development program to help employees analyze their abilities and interests within the organization, to help the organization achieve its mission.**

2014 1<sup>st</sup> Quarter progress:

- Career development policy completed and program is ongoing.



Objective #3 Create methods to improve the department's internal communication.

### 1. Establish policies and procedures related to information sharing between the Detective Bureau and Patrol.

2013 4th Quarter:

Some procedures have been implemented for sharing information within divisions using POI (Persons of Interest) book, juvenile offender book, daily crime report, and roll call briefings. Policy for information gathering and dissemination needs to be completed along with tracking methods.

4th Quarter progress:

- Criminal Intelligence policy 50% completed.

### 2. Provide resources for all police department employees to access relevant information in a timely manner.

2013 4th Quarter:

Implemented information resources: POI (Persons of Interest ) book, juvenile offender book, daily crime reports, remote CAD access, roll call CAD/RMS access, Crime Prevention Notices.

2014 1<sup>st</sup> Quarter progress: Completed

- Due to success of information resources provided during the 4<sup>th</sup> Quarter, additional resources will be identified and disseminated in 2014 2<sup>nd</sup> Quarter.



# 1st Quarter Progress Report - 2014

2013 - 2015 Strategic Plan

Operations Division

Goal: Reduce crime and fear of crime

Objective #1 Reduce the level of violent crime by 3%

1. **Development of a Tactical Unit. The development of a Tactical Unit will be a proactive approach specifically assigned to, but not limited to gangs, guns, and drugs.**

2013 4th Quarter:

Formation of a Tactical Unit is on target to be implemented on May 1st, 2014.

2014 1<sup>st</sup> Quarter progress:

- Formation of Tactical Unit is on target to be implemented in May of 2014



Commander Kevin Eugling

# 1st Quarter Progress Report - 2014

2013 - 2015 Strategic Plan

Operations Division

## 2. Special Operations or tactical details. Bi-monthly special operations detail, or tactical detail targeting predetermined “Hot Spot” areas in a proactive approach to reducing violent crime.

2013 4th Quarter: Implemented and ongoing

3 “Triangle” (Broadview-Maywood-Bellwood) Operations conducted.

4 Tactical Details conducted.

3 Special Operations Details conducted by Watch Commanders.

Comparison of violent crime: 4th quarter 2012 (8) to 4th quarter 2013 (7) = 12% reduction - On track

### 2014 1st Quarter progress:

- 3 Triangle Operations conducted
- 3 Special Operations conducted by Watch Commanders
- Comparison violent crime 1st quarter 2013 (11) to 1st quarter 2014 (3) = 73% reduction, overall -43%



Commander Kevin Eugling

## Objective #2 Increase the Property Crime Clearance

- 1. Restructure the Detective Bureau by increasing the amount of Detectives, in order to become a more proactive unit. A solvability formula to be used to measure success of the bureau.**

2013 4th Quarter:

- On track to add one new Detective in 1st quarter of 2014
- 1 Operation conducted
- 2 Confidential Informants developed

2014 1st Quarter Progress:

- 1 new Detective added February 17th, 2014
- 3 tactical operations conducted



# 1st Quarter Progress Report - 2014

2013 - 2015 Strategic Plan

Operations Division

**2. Patrol to take ownership: The members of the Patrol Bureau to be assigned an area within the community and conduct further follow-ups within these areas, utilizing the Broken Window Theory (small things matter).**

2013 4th Quarter:

- On track to roll out February 1st, 2014.
- A monthly statistic sheet has been created to track each officer's community involvement.

**2014 1st Quarter Progress:**

- Implemented within the quarter. Community Outreach Bureau to collect data.



Commander Kevin Eugling

# 1st Quarter Progress Report - 2014

2013 - 2015 Strategic Plan

Operations Division

Objective #3 Reduce the fear of crime.

**High patrol visibility: Continue to use high visibility within the community by use of marked squad cars and bicycles for routine patrol through a Directed Patrol approach.**

2013 4th quarter:  
1735 Directed Patrols conducted throughout the village.

**2014 1st Quarter Progress:**

- 1114 Directed Patrols conducted throughout the village
- Development of summer bicycle detail



Commander Kevin Eugling

# 1st Quarter Progress Report - 2014

2013 - 2015 Strategic Plan

Operations Division

**2. Develop a Traffic Unit: the implementation of a Traffic Car will enforce the traffic laws and other crimes associated with driving. the use of the car will also enhance high visibility of police within the community.**

2013 4th quarter:

Implemented on September 23rd, 2013.

Since implementation: 502 citations issued, 42 tows, 10 arrests

The Traffic Unit has been equipped with a License Plate Reader (LPR), which will enhance the unit; a “Force Multiplier”.

**2014 1st Quarter Progress:**

- 458 citations issued, 41 tows, 8 arrests
- Traffic Unit to participate in special details

**3. Develop a gang database.**

2013 4th quarter:

Implemented and ongoing as of December 31st, 2013 - Gang Cards distributed to officers.

**2014 1st Quarter Progress:**

- I.T. issues during initial implementation. Ongoing.



Commander Kevin Eugling

# 1st Quarter Progress Report - 2014

2013 - 2015 Strategic Plan

Operations Division

Objective #4 Implement proven strategies that reduce crime.

**1. Directed Patrols: Continue information gathering to identify problem areas and implement expanded Directed Patrol to identified areas, by use of intelligence-led policing model.**

2013 4th quarter:

Directed Patrols are ongoing, with 1735 Directed Patrols in the 4th quarter.

**2014 1st Quarter Progress:**

- Patrols added based on crime intelligence data, directed to “hot spot” areas.

**2. Command Accountability: Monthly PACS (Police Accountability Command Session) meetings held with Command Staff and Supervisors in attendance, to be sure resources are being used effectively. Statistical data is reviewed utilizing and intelligence-led policing model.**

2013 4th quarter:

Monthly PACS meetings taking place -Ongoing

**2014 1st Quarter Progress:**

- A data-form worksheet was created to identify officer’s performance/accountability.



Commander Kevin Eugling

## Goal: Advance Deployment of Technology

### Objective #1 Increase integration of technology opportunities.

#### 1. Expand the internet-based report writing module to include evidence tracking and juvenile contacts.

2013 4th quarter:

- Data entry of on-file juvenile contact cards have been entered into Valor
- Detectives and vendors working on programming issues/mechanisms for evidence tracking

#### 1st Quarter progress:

- New evidence tracking software installed. Project implemented.

#### 2. Obtain Illinois State Police “Hot Files” daily, which will be downloaded into an Automatic License Plate Reader (ALPR) system.

#### 1st Quarter progress:

- Project implemented. \* Reports refreshed daily.



# 1st Quarter Progress Report - 2014

2013 -2015 Strategic Plan  
Administrative Division

### 3. Coordinate unpaid tickets with municipal collections to create a boot list which will be uploaded onto the Automatic License Plate Reader System.

2013 4th quarter:

- Legal continues negotiations with collections agency to obtain a contract.
- Manual boot list updated and new violators notified by email on 12/13/13

#### 1st Quarter Progress:

- Contract still pending with legal department
- Implemented debt recovery through Comptrollers office

### Objective #2 Increase and improve communications technology opportunities.

#### 1. Use “Arbitrator” in-car camera systems as “live feed” cameras for emergencies.

2013 4th quarter:

- Arbitrator camera installed in car #205
- Second camera being installed in new car #210
- Seeking to outsource I.T. needs to provide network for the cameras. Currently waiting on quotes for needed work.

#### 1st Quarter Progress:

- Second camera installed in new car #210 on 03/12/14.
- Network I.T. contract awarded to Mercury Systems.



Commander Michael Kosik

# 1st Quarter Progress Report - 2014

2013 -2015 Strategic Plan

Administrative Division

## **2. Create/develop Emergency Operations Center (EOC) and Mobile Command Unit (MCU) to be used in times of emergency to coordinate emergency operations.**

2013 4th quarter:

- Ongoing project. Purchasing and installing equipment.

### **1st Quarter Progress:**

- Ongoing project. Researching the acquisition of a generator for the MCU.

## **3. Coordinate with Cook County Sheriff's Police (CCSPD) to have portable radios inspected to ensure proper working order and that interop channels are current and functional.**

2013 4th quarter: **Project complete.** All radios have been inspected and returned with most current technology/channels available.

## **4. Work with the Emergency Telephone System Board (ETSB) to maintain and improve the 9-1-1 Center infrastructure.**

2013 4th quarter:

Investigating implementation of a phone "auto-attendant". Preparing script and submitting to vendor for implementation cost -expected to be \$1000.00 or less.

### **1st Quarter Progress:**

- Auto attendant implemented.
- Researching headsets for TCO's.



Commander Michael Kosik

# 1st Quarter Progress Report - 2014

2013 -2015 Strategic Plan

Administrative Division

## Objective #3 Improve Broadview Police Department technology and infrastructure.

### 1. Install CCTV in evidence room to monitor integrity of evidence 24/7

2013 4th quarter: **Project complete.**

### 2. Obtain and install automatic license plate reader (ALPR) in patrol car to be designated as a “Traffic unit”.

2013 4th quarter: **Project complete.** LPR policy/procedure in place. Unit installed in car #205 and deployed daily.

### 3. Obtain/install TV/CAD monitor in Detective office for meetings/report review. system will also monitor and record any/all homicide interviews as required by law.

2013 4th quarter:

**Project complete.** TV has been wall mounted for multipurpose use. Video feed monist for interview recording in place. Ability to access internal computer (CAD) and television feed installed.

### 4. Obtain pole cameras in Beat #1 at 15th and 17th & Lexington. 9-1-1 Center monitors activity.

2013 4th quarter:

Awaiting installation of cameras after Com Ed supplies power to the poles.

Com Ed indicated that poles will not be structurally safe for overhead power feed (pole to pole), so underground feed or update to existing pole is need. Broadview Public Works awaiting bids for both options.

### 2014 1st Quarter Progress:

- Camera installed at 15th/Lexington. I.T. working on final programming for live streaming and researching how to best use camera “tour” program.
- Researching data for camera needs at 17th/Lexington.



Commander Michael Kosik

# 1st Quarter Progress Report - 2014

2013 - 2015 Strategic Plan

Community Outreach

Goal: Strengthen relationships with law enforcement agencies and civilian partners

Objective #1 Enhance the number and quantity of internal relationships.

**1. Promoting effective communication strategies between units within the agency, by developing new and innovative ways to collect and share information.**

2013 4th quarter:

Project implemented and ongoing. Regular dissemination of sensitive “Crime Alert” documents from Detectives to Patrol. Collaboration between units with regard to social media options; Facebook “Attempt to Identify” posts being created. Better communication between units with regard to crime trends.

**2014 1st Quarter Progress:**

- “Attempt to identify” photos included in monthly newsletter

**2. Promote and encourage the importance of portraying a positive “Public Image” as a vehicle toward improving public perception of the agency; thereby improving pride WITHIN the agency.**

2013 4th quarter:

Project implemented and ongoing. Regular uniform and equipment inspections taking place. Police Service Evaluation Cards now available to the public.

**2014 1st Quarter Progress:**

Ongoing.



Sergeant Thomas Kostka

# 1st Quarter Progress Report - 2014

2013 - 2015 Strategic Plan

Community Outreach

Objective #2 Enhance the number and quality of external relationships.

## 1. Continue partnership with entities within the village. Participation in various events held by the Fire Department, Park District and Library.

2013 4th quarter:

- Attended an Explorer program informational seminar. In talks to join the FD in their initiative.
- Attended November Neighborhood Watch meeting.
- Gave a presentation to children at The Home Depot's "Safety Day" regarding overall safety.
- Assisted with Lindop School's evacuation drill.
- 

### 2014 1st Quarter Progress:

- "COPS" survey sent to individuals from village entities, to collect info needed for completion of COPS grant application.
- Officer commendation and complaint forms now available on the village website.
- March 7th, 2014 - SCAM meeting for Senior Citizens at the Park District, Illinois Justice Aurelia Pucinski as guest speaker.
- Began attending [Broadview Centennial Celebration](#) planning meetings.
- February 15th, 2014 - Attended Black History Sabbath Program at 7th Day Adventist Church.



Sergeant Thomas Kostka

# 1st Quarter Progress Report - 2014

## **2. Promote open channels of communication and active cooperation with neighboring agencies to assist with operations and share ideas for the future.**

2013 4th quarter:

Ongoing participation in monthly Triangle Operations, which include Maywood PD, Bellwood PD, and Illinois State Police.

Officer's assigned to ISP Narcotics (NARCINT) unit and the Northeast Metro Auto Theft (NEMAT) Unit.

### **2014 1st Quarter Progress:**

- March 12th - Met with Det. Terry of the Berwyn Police Department to discuss implementation of a Police Explorers post.
- Ongoing meetings with Fire Department to discuss creating a "Public Safety" Explorers group, or separate groups for Police and Fire.



Sergeant Thomas Kostka

# 1st Quarter Progress Report - 2014

2013 - 2015 Strategic Plan

Community Outreach

Objective #3 Enhance the number and quantity of community relationships.

- 1. Develop new initiatives and events where officers interact directly with the community. Increased participation in the Neighborhood Watch program. Increase officer's "out of squad" visibility within the community. Increase officer participation at events for Lindop and Roosevelt Grammar schools.**

2013 4th quarter:

- Ongoing - Supervisors encouraging officers to interact and mingle with the community - on foot.
- Officer's are encouraged to attend Neighborhood Watch meetings and introduce themselves to the group.
- 90 Walk n' Talks conducted.
- Crime Prevention Notices created. Procedure being developed. To be implemented February 2014.

**2014 1st Quarter Progress:**

- Crime Prevention Notice program implemented. Face to face delivery of notices to residents is required.
- 70 Walk n' Talks conducted.



Sergeant Thomas Kostka

# 1st Quarter Progress Report - 2014

2013 - 2015 Strategic Plan

Community Outreach

## **2. Increase communication through digital and print media. Regular updates to village website and social media (Facebook) page. Continue to provide monthly Police Watch Newsletter.**

2013 4th quarter:

- Paper newsletter distributed with digital copy uploaded to village website monthly.
- Regular updates made to COPS Facebook page.
- Regular updates made to police pages on village website.
- Police Department Service Evaluation Cards created. Available to the public January 2014.

### **2014 1st Quarter Progress:**

- “Identify Crime Suspects” section added to village website.
- Continuing regular updates of BPD Facebook page and village website [www.broadview-il.gov](http://www.broadview-il.gov).



Sergeant Thomas Kostka

# 1st Quarter Progress Report - 2014

2013 - 2015 Strategic Plan

Special Projects

Goal: Plan and prioritize capital needs.

Objective #1 Plan to enhance, build out, modify existing police facilities.

**1. Identify areas in which the existing facility can be better utilized. Increase work space in designated areas.**

2014 4th quarter:

- Moved administrative copier closer to Communications, so items can be reproduced by Telecommunicators without them leaving immediate communications area.
- Converted copier room to Administrative Supervisor's office, allowing semi-private work area for sensitive projects.
- Modified Detective Bureau including separation of work space for divisional copier.
- Created viewing area for surveillance video, deployment video review.

2014 1st Quarter Progress:

Range service - lead removal and filtration

Objective #2 Identify & purchase critical capital equipment.

**1. Access current tangible capital equipment, conduct inventory, determine longevity and plan for future upgrades if needed.**

2013 4th quarter:

Obtained quotes for update of existing network infrastructure as well as outside management of systems.  
Continuing to pursue opportunities to upgrade current technology via LESO military site.

2014 1st Quarter Progress:

- Submitted for an I.T. grant
- Submitted for Criminal Justice grant.
- Ongoing searches for equipment on LESO site.



Supervisor Paul Kurtzner