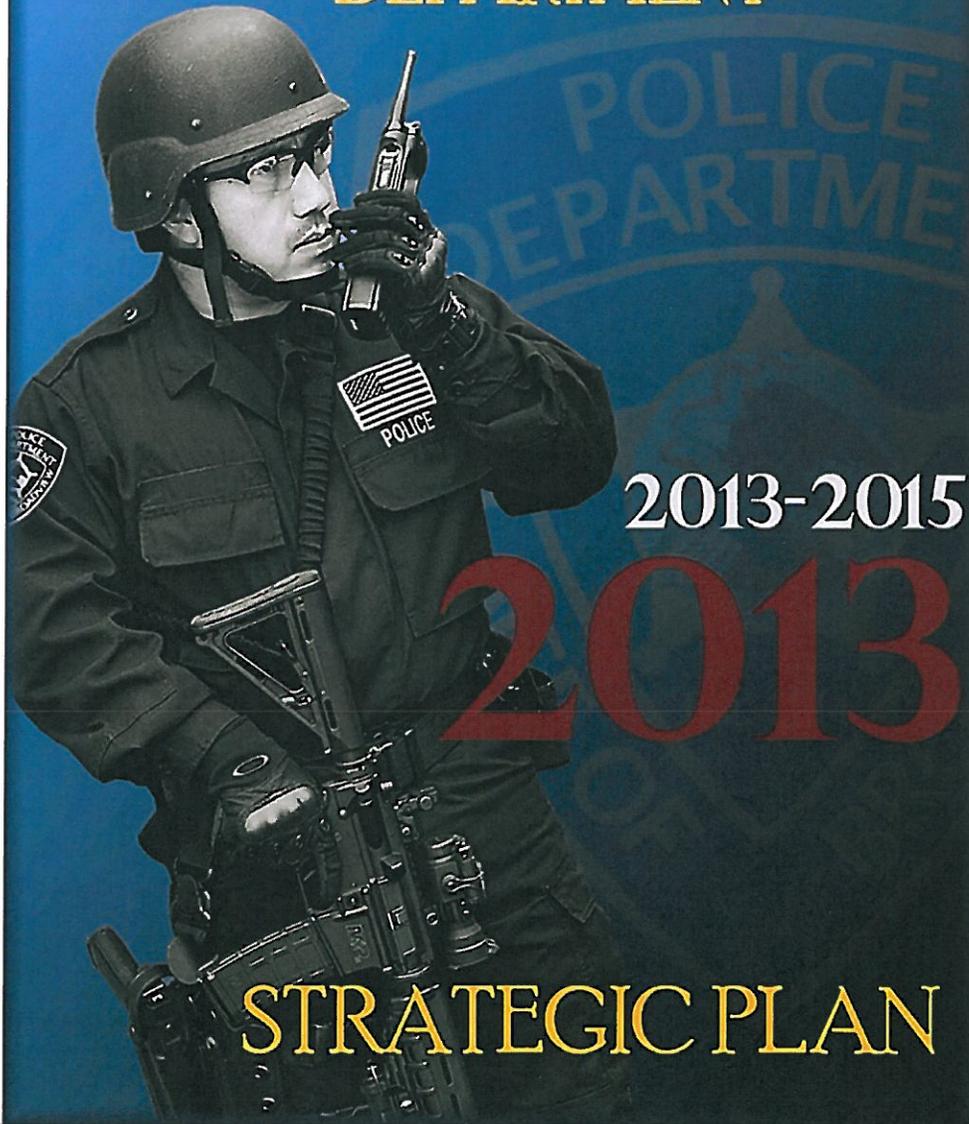


BROADVIEW POLICE  
DEPARTMENT



2013-2015

2013

STRATEGIC PLAN

4th Quarter  
Progress Report

Luis C. Tigera  
Chief of Police

# 4th Quarter Progress Report - 2013

Deputy Chief's Office

## Objective #1 Increase the number of organizational training opportunities by 5%

**1. Increase the process of "6 Minute Roll Call Training" in areas of safety, critical incidents, traffic stops, etc.**

**4th Quarter progress:**

Six trainings disseminated for roll call as baseline. Developed roll call training procedure and log sheet for tracking:

- **Active Shooter Off Duty Officer Response - Video Preparing for an Active Shooter - Video**
- **Officer Safety - Traffic Stops Involving Armed Conflicts - Video Traffic Stop Tactics - Video**
- **Alzheimer's training - Video**
- **AR15 use/storage - Instruction**

**2. Increase outside training opportunities in areas of safety, critical incidents, traffic stops, and specialized training (ET, Juvenile Officer, truck enforcement, etc.)**

**4th Quarter progress:**

- 21 classes/7 providers. 2014 minimum goal 22 classes/8 providers. Researched Policeone.com Academy and FLETSC for on-line training. Policeone.com not ILETSC certified and FLETSC free training funding was eliminated. Protocol established to track all employee training.

## Objective #2 Institute programs that assist career development.

**1. Create a career development survey to help the police department assess employee's career aspirations and goals in relation to the police department's mission.**

**4th Quarter progress:**

- Conducted extensive research into police assessment surveys (IACP, ICOP and other misc depts.) Completed rough draft of survey. Final survey will be distributed to officers and followed by a meeting with the Deputy Chief for career counseling.

**2. Create a career development program to help employees analyze their abilities and interests within the organization, to help the organization achieve its mission.**

**4th Quarter progress:**

- Researched and completed 90% of a Career Development Policy.



Deputy Chief Kevin Wagner

# 4th Quarter Progress Report - 2013

Deputy Chief's Office

**Objective #3 Create methods to improve the department's internal communication.**

**1. Establish policies and procedures related to information sharing between the Detective Bureau and Patrol.**

**4th Quarter progress:**

- Some procedures have been implemented for sharing information within divisions using POI (Persons of Interest) book, juvenile offender book, daily crime report, and roll call briefings. Policy for information gathering and dissemination needs to be completed along with tracking methods.

**2. Provide resources for all police department employees to access relevant information in a timely manner.**

**4th Quarter progress:**

- Implemented information resources: POI (Persons of Interest) Book, Juvenile Offender Book, Daily Crime Reports, remote CAD access, Roll call CAD/RMS access, Crime Prevention Notices.



**Deputy Chief Kevin Wagner**

# 4th Quarter Progress Report - 2013

Operations Division

## Objective #1 Reduce the level of violent crime by 3%

**1. Development of a Tactical Unit.** The development of a Tactical Unit will be a proactive approach specifically assigned to, but not limited to gangs, guns, and drugs.

### 4th Quarter progress:

- Formation of a Tactical Unit is on target to be implemented on May 1st, 2014.

**2. Special Operations or Tactical Details.** Bi-monthly Special Operations Detail, or Tactical Detail targeting predetermined "Hot Spot" areas in a proactive approach to reducing violent crime.

### 4th Quarter progress:

Implemented and ongoing.

- 3 "Triangle" (Broadview-Maywood-Bellwood) Operations conducted.
- 4 Tactical Details conducted.
- 3 Special Operations Details conducted by Watch Commanders.
- Comparison of violent crime: 4th quarter 2012 (126) to 4th quarter 2013 (118) = 6% reduction. - On track.

## Objective #2 Increase the Property Crime Clearance Rate by 5%

**1. Restructure the Detective Bureau by increasing the amount of Detectives, in order to become a more proactive unit. A solvability formula to be used to measure success of the Bureau.**

### 4th Quarter progress:

- On track to add one new Detective in the first quarter of 2014
- 1 Operation conducted.
- 2 Confidential Informants developed.

**2. Patrol to take ownership:** The members of the Patrol Bureau to be assigned an area within the community and conduct further follow-ups within the areas, utilizing the Broken Window Theory (Small things matter)

### 4th Quarter progress:

- On track to roll out February 1st, 2014.
- A monthly statistic sheet has been created to track each officer's community involvement.



Commander Kevin Eugling

# 4th Quarter Progress Report - 2013

## Operations Division

### Objective #3 Reduce the fear of crime.

**1. High patrol visibility: Continue to use high visibility within the community by use of marked squad cars and bicycles for routine patrol through a Directed Patrol approach.**

**4th Quarter progress:**

- 1735 Directed Patrols conducted throughout the village.

**2. Develop a Traffic Unit: The implementation of a Traffic Car, will enforce the traffic laws and other crimes associated with driving. The use of the car will also enhance the high visibility of police within the community.**

**4th Quarter progress:**

- Implemented on September 23rd, 2013.
- Since implementation: 502 citations issued, 42 tows, 10 arrests.
- The Traffic Unit has been equipped with a License Plate Reader (LPR), which will enhance the unit a "Force Multiplier"

**3. Develop a gang database.**

**4th Quarter progress:**

- Implemented and ongoing as of December 31st, 2013 - Gang cards distributed to Officers.

### Objective #4 Implement proven strategies that reduce crime.

**1. Directed Patrols: Continue information gathering to identify problem areas and implement expanded Directed Patrol to identified areas, by use of intelligence-led policing model.**

**4th Quarter progress:**

- Direct Patrols are ongoing, with 1735 Directed Patrols in the 4th quarter.

**2. Command Accountability: Monthly PACS (Police Accountability Command Session) meetings held with Command Staff and Supervisors in attendance, to be sure resources are being used effectively. Statistical data is reviewed utilizing an intelligence-led policing deployment model.**

**4th Quarter progress:**

- Monthly PACS meetings taking place - Ongoing.



**Commander Kevin Eugling**

# 4th Quarter Progress Report - 2013

Administrative Division

## Objective #1 Increase integration technology opportunities.

### 1. Expand the internet-based report writing module to include evidence tracking and juvenile contacts.

#### 4th Quarter progress:

- Data entry of on file juvenile contact cards have been entered into Valor.
- Detectives and vendors working on programming issues/mechanisms for evidence tracking.

### 2. Obtain Illinois State Police “Hot Files” daily, which will be downloaded into an Automatic License Plate Reader (ALPR) system.

#### 4th Quarter progress:

- Project completed and implemented.

### 3. Coordinate unpaid tickets with municipal collections to create a boot list which will be uploaded onto the Automatic License Plate Reader System.

#### 4th Quarter progress:

- Legal continues negotiations with collections agency to obtain a contract.
- Manual boot list updated and new violators notified by email on 12/13/13

## Objective #2 Increase and improve communications technology opportunities.

### 1. Use “Arbitrator” in-car camera systems as “live feed” cameras for emergencies.

#### 4th Quarter progress:

- Arbitrator camera installed in car #205
- Second camera being installed in new car #210.
- Police Department seeking outsourcing IT needs to provide the network for the cameras. Currently waiting on quotes for needed work.



Commander Michael Kosik

# 4th Quarter Progress Report - 2013

Administrative Division

## Objective #2 Increase and improve communications technology opportunities. Cont.

**2. Create/Develop Emergency Operations Center (EOC) and Mobile Command Unit (MCU) to be used in times of emergency to coordinate emergency operations.**

**4th Quarter progress:**

- Ongoing project. Purchasing and installing equipment.
- Researching acquisition of flat panel television and wall mount.

**3. Coordinate with Cook County Sheriff's Police (CCSPD) to have portable radios inspected to ensure proper working order and that interop channels are current and functional.**

**4th Quarter progress:**

- Project Complete. All radios have been inspected and returned with most current technology/channels available.

**4. Work with the Emergency Telephone System Board (ETSB) to maintain and improve the 9-1-1 Center infrastructure.**

**4th Quarter progress:**

- Investigating implementation of a phone "auto-attendant". Preparing script and submitting to vendor for implementation cost - expected to be \$1000.00 or less.

## Objective #3 Improve Broadview Police Department technology and infrastructure.

**1. Install CCTV in evidence room to monitor integrity of evidence.**

**4th Quarter progress:**

- Project Complete. Camera installed and monitors 24/7

**2. Obtain and install automatic license plate reader (ALPR) in patrol car to be designated as a "traffic unit".**

**4th Quarter progress:**

- Project Complete. LPR policy/procedures in place. Unit installed in car #205 and deployed daily.



**Commander Michael Kosik**

# 4th Quarter Progress Report - 2013

Administrative Division

**3. Obtain/install TV/CAD monitor in Detective office for meetings/report review. System will also monitor and record any/all homicide interviews as required by law.**

**4th Quarter progress:**

- Project Complete. TV has been wall mounted for multipurpose use. Video feed monitor for interview recording in place. Ability to access internal computer (CAD) and television feed installed.

**4. Obtain pole cameras in Beat one at 15th and 17th & Lexington. 9-1-1 Center monitors activity.**

**4th Quarter progress:**

- Awaiting installation of cameras after Com Ed supplies power to the poles.
- Com Ed indicated that poles will not be structurally safe for overhead power feed (pole to pole), so underground feed or update to existing pole is needed. Broadview Public Works awaiting bids for both options.



**Commander Michael Kosik**

# 4th Quarter Progress Report - 2013

## Community Outreach

### Objective #1 Enhance the number and quantity of internal relationships.

**Promoting effective communication strategies between units within the agency, by developing new and innovative ways to collect and share information.**

**4th Quarter progress:**

- Project implemented and ongoing. Regular dissemination of sensitive “Crime Alert” documents from Detectives to Patrol. Collaboration between units with regard to social media options; Facebook “Attempt to Identify” posts being created. Better communication between units with regard to crime trends.

**Promote and encourage the importance of portraying a positive “Public Image” as a vehicle toward improving public perception of the agency, thereby improving pride WITHIN the agency.**

**4th Quarter progress:**

- Project implemented and ongoing. Regular uniform and equipment inspections taking place. Police Service Evaluation Cards available to the public.

### Objective #2 Enhance the number and quality of external relationships.

**Continue partnership with entities within the village. Participation in various events held by the Fire Department, Park District and Library.**

**4th Quarter progress:**

- Attended an Explorer program informational seminar. In talks to join the FD in their initiative.
- Attended November Neighborhood Watch meeting.
- Gave a presentation to children at The Home Depot’s “Safety Day” regarding overall safety.
- Assisted with Lindop School’s evacuation drill.

**Promote open channels of communication and active cooperation with neighboring agencies to assist with operations and share ideas for the future.**

**4th Quarter progress:**

- Ongoing participation in monthly Triangle Operations, which include Maywood PD, Bellwood Pd and Illinois State Police.
- Officer’s assigned to ISP Narcotics (NARCINT) unit and the Northeast Metro Auto Theft (NEMAT) unit.



**Sergeant Thomas Kostka**

# 4th Quarter Progress Report - 2013

## Community Outreach

**Objective #1 Enhance the number and quantity of community relationships.**

**Develop new initiatives and events where officers interact directly with the community. Increased participation in the Neighborhood Watch program. Increase officer's "Out of squad" visibility within the community. Increase officer participation at events for Lindop and Roosevelt Grammar schools.**

### 4th Quarter progress:

- Ongoing - Supervisors encouraging officers to interact and mingle with the community - on foot.
- Officer's are encouraged to attend Neighborhood Watch meetings and introduce themselves to the group.
- 90 Walk n' Talks conducted.
- Crime Prevention Notice created. Procedure being developed. To be implemented February 2014.

**Increase communication through digital and print media. Regular updates to village website and social media (Facebook) page. Continue to provide monthly Police Watch Newsletter.**

### 4th Quarter progress:

- Paper newsletter distributed with digital copy uploaded to village website monthly.
- Regular updates made to COPS Facebook page.
- Regular updates made to Police pages on village website.
- Police Department Service Evaluation Cards created. Available to the public January 2014.



**Sergeant Thomas Kostka**

# 4th Quarter Progress Report - 2013

## Special Projects

**Objective #1 Plan to enhance, build out, modify existing police facilities.**

**1. Identify areas in which the existing facility can be better utilized. Increase work space in designated areas.**

**4th Quarter progress:**

- Moved Administrative Copier closer to Communication so items can be reproduced by Telecommunicator with out them leaving immediate Communications area.
- Converted Copier Room to Administrative Supervisor Office allowing semi private work area for sensitive projects.
- Modified Detective Bureau including separation of work space from Divisional copier.
- Created viewing area for surveillance video, deployment video review.

**Objective #2 Identify & purchase critical capital equipment.**

**1. Access current tangible capital equipment, conduct inventory, determine longevity and plan for future upgrades if needed.**

**4th Quarter progress:**

- Obtained quotes for update of existing network infrastructure as well as outside management of systems
- Continuing to pursue of opportunities to upgrade current technology via LESO

**Objective #3 Plan for future police facilities and needs.**

**1. Identify current space needs and requirements. Determine current needs of the agency as well as future requirements. Locate funding sources via grants, state and federal earmarks, and/or tax increment adjustments. Identify location for future site development.**

**4th Quarter progress:**

- Conducted needs assessment of space with architectural firm.
- Visited several buildings in town to determine their suitability for a Police or Public Safety facility.



**Supervisor Paul Kurtzner**