



Village of Broadview

A Balanced Community

BUILDING DEPARTMENT
2350 S 25TH Avenue, Broadview, IL 60155-3800
Office: 708-345-8174 ext. 270 Fax: 708-338-0386

CONTRACTOR'S REGISTRATION

Name of Company

Type of Business

Company Address

City

State

Zip Code

Owner's Mobile/Telephone No.

Office/Fax No.

- All Permits and the original hard copy, must be displayed in the front window while the project is ongoing. All inspections must be reviewed (rough & final) and the project has to be 100% completed.
- The applicant *agrees* to perform all work in compliance with all applicable *State & Local regulations, codes and standards*.
- *Failure to be in compliance of all code-related work shall result in the termination of this registration. No further work within the Village shall be performed. CODE 9-2-8:2*

Owner's Name/Signature

Date Received

General Information:

1. **Registration expires on an annual basis.** Registration is valid from January to December of each year.
2. The Contractor's Registration fee of **\$100.00** *must be paid.* CODE 9-2-8
3. Certificate of Insurance (Naming the Village of Broadview as Additional Insured), Public liability & Property Damage insurance in the amount of \$1,000,000 per occurrence **AND** Property Damage \$1,000,000 per occurrence must be on hand.
4. A License & Permit Bond shall be submitted in the amount of **\$10,000**. The bond shall have an expiration date no later than one year from the date of registration.
5. **No registration shall be valid until the required fee has been paid.** The license bond must be submitted and an approval obtained from the Building Commissioner.
6. Registration does **NOT** replace Building Permits or other REQUIRED permits/documents.
7. **For Roofers, Plumbers, Electricians, & General Contractor's, a copy of your current license is required.**
8. **A letter of intent is required** for all Building, Electrical, & Plumbing permits.
9. All Plumbers **must** register with the Village and there is no registration fee needed per *Illinois Dept. of Public Health*.