

**BROADVIEW POLICE DEPARTMENT**

# Citizen Police Academy



A 10 Week Program for a Behind-the-Scenes Look at Police Work and the Broadview Police Department



Kevin J. Eugling  
Chief of Police



# Broadview Police Department Citizen Police Academy

The Citizens Police Academy is ten weeks in length and is free of charge to Broadview residents.

You will spend those ten weeks learning about the Broadview Police Department and how it functions. You will be taught by Broadview Police Officers. Classes will be held one night a week, typically from 6:30-8:30pm. Upon graduation, you will receive a certificate of completion and the class will meet for dinner.

## Mission and Vision of the Broadview Police Department

### Vision

A Village free from crime and public disorder.

### Mission

The members of the Broadview Police Department are committed to reducing crime and enhancing the quality of the life through an active partnership with the community.

### **Attendance:**

The Citizens Police Academy is open to Broadview residents and owners or employees of businesses within the Village of Broadview who are at least 21 years of age. When you have completed the academy you will have a better understanding of what it means to be a police officer and a better understanding of how local law enforcement works. You will also develop a relationship with officers teaching the courses and we hope a better relationship with the Police Department. In doing this, we hope that as citizens who work, live, and play in Broadview, you will help us to reduce crime and help us to solve problems and issues within our village.

### **Application Process**

Our next Citizen Police Academy is scheduled to begin in **April or May 2019**. If you would like more information, feel free to contact Commander Tom Kostka at 708 345-6550 or by email at [tkostka@broadview-il.gov](mailto:tkostka@broadview-il.gov)



**The curriculum of the Citizens Police Academy will feature the following:**

- Department tour
- Organizational Structure/Hiring Process
- History of modern policing
- Patrol procedures
- Traffic enforcement/DUI
- Response to Resistance
- Criminal Law
- Domestic Disputes
- Interview and Interrogation
- K9
- Evidence and Crime Scene processing
- Gang/Drug awareness
- Community Policing
- Criminal Investigations
- And more...

The Broadview Police Department has found that education has been most effective in gaining understanding and support from the community. Through implementation of the Citizen Police Academy; the Broadview Police Department offers its citizens new insights into how police officers perform their duties, as well as how the department serves the community.

The Citizen Police Academy is a ten-week program where citizens from the community are encouraged to attend a two-hour class one night a week. Final selection to attend the academy is made by Command Staff of the Broadview Police Department.

Classes are taught by various police personnel from the department. Each class curriculum addresses subjects such as basic law, patrol procedures, narcotics, K-9, and officer survival. Role playing is another important - and frequently humorous - component of the program.

The Citizen Police Academy is a program that should spark enthusiasm within the community and help fortify the relationship between the residents of Broadview and their police department.



# Broadview Police Department Citizen's Police Academy Application for Admission

Name: \_\_\_\_\_  
First Middle

Date of Birth: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City/State: \_\_\_\_\_

Phone: \_\_\_\_\_

Are you employed by or have a business in the Village of Broadview? Yes No (circle)

If yes, the name and address of the business: \_\_\_\_\_

Driver's License#: \_\_\_\_\_ State: \_\_\_\_\_

Have you ever been arrested for anything other than a traffic offense? Yes No (circle)

If yes, explain where, when and the disposition:  
\_\_\_\_\_  
\_\_\_\_\_

How did you hear about the Citizen's Police Academy? (circle all that apply)

Village Website Village Newsletter Social Media Friend/Relative Other \_\_\_\_\_

\*By signing below, I acknowledge that all information is true to the best of my knowledge. I further authorize the Broadview Police Department to conduct a background check and understand that any false or misleading information or information found in the background check may disqualify me from consideration in the Broadview Citizens Police Academy.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please forward completed application by **March 20th** to:

**Commander Tom Kostka**  
**Broadview Police Department**  
**2350 S. 25th Ave.**  
**Broadview, IL 60155**  
**tkostka@broadview-il.gov**

**Shirt Size:** \_\_\_\_\_



# Broadview Police Department

## Citizen's Police Academy

### Rules of Conduct

We know you will enjoy the ten weeks of informative sessions, demonstrations and dialogue. In order to efficiently cover the multitude of topics in this program, the information is presented in a fast-paced, yet comprehensive format. Students will not at any time identify themselves as employees of the Village of Broadview, or as a Police Officer trainee.

**Dress Code:** Comfortable and casual attire is encouraged; however, cutoffs, tank tops, or similar attire is not permitted. T-shirts with objectionable slogans or graphics are prohibited.

**Attendance:** You are expected to attend all sessions. We understand that emergencies do occur. If you are unable to attend a session, please contact Commander Tom Kostka at (708) 345-6550. More than two absences and you will not be allowed to graduate. Out of courtesy to the instructors(s) and your fellow students, please arrive on time.

**Visitors:** Visitors to program sessions must be approved by the class coordinator in advance.

**Pledge of Confidentiality:** Students are required to adhere to maintaining confidentiality with regard to law enforcement records and information that you may be exposed to during your training in the academy. Failure to do so will be sufficient cause for dismissal from the academy.

**Breaks:** Your breaks are scheduled hourly. Please take care of personal matters during the breaks and refrain from leaving the room during the sessions.

**Weapons:** Weapons of any kind are prohibited (except those carried by State licensed Police Officers).

**Tobacco Products:** No smoking or other tobacco use if permitted in the building.

**Student Conduct:** All students are expected to behave in a professional manner. Negative or disruptive behavior which impedes the learning environment is not acceptable.

**Cellular Phones:** Please assure that your cell phone is turned off or on silent/vibrate during class sessions.

**Waiver of Liability:** All students MUST sign a waiver of liability before participating in the academy.

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Signature

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Date



## **Broadview Police Department Waiver and Release**

Whereas, I have been accepted by the Village of Broadview Police Department into the Citizen Police Academy and, whereas, the program may include riding in police vehicles and participating in other police activities as directed:

Now, therefore, I hereby, in consideration of my acceptance into the program by the Village of Broadview do release and waive any and all claims or demands of whatsoever nature which I now have or may in the future acquire against said Village of Broadview together with the officers, agents, servants and employees of the Village of Broadview resulting from involvement in that program.

I further covenant and agree, in consideration of my placement and acceptance, to indemnify and hold harmless said Village of Broadview, their Officers, agency and employees from any liability which may be incurred by them or either of them, proximity resulting from acts by me during such programs.

I further represent that I am 21 years of age or older, with full understanding all risks involved and agree that this waiver and release shall be binding upon my heirs, executors, administrators, and assignors.

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Name

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Signature

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Date