

**VILLAGE OF BROADVIEW COVID-19 EXECUTIVE ORDER NO. 2020-01**  
**(Village of Broadview, County of Cook, State of Illinois Control Group)**

**WHEREAS**, in late 2019, a new and significant outbreak of Coronavirus Disease 2019 (“COVID-19”) emerged in and around Wuhan, China; and

**WHEREAS**, COVID-19 is a novel severe acute respiratory illness that can spread among people through respiratory transmissions and present with symptoms similar to those of influenza; and

**WHEREAS**, certain populations are at higher risk of experiencing more severe illness as a result of COVID-19, including older adults and people who have serious chronic medical conditions or compromised immune systems such as heart disease, cancer, diabetes, lung disease and other diseases or conditions; and

**WHEREAS**, despite efforts to contain COVID-19, the World Health Organization (“WHO”) and the United States Center for Disease Control and Prevention (“CDC”) indicate that it is expected to spread; and

**WHEREAS**, on January 30, 2020, the WHO declared the outbreak of COVID-19 to be a public health emergency of international concern and on March 11, 2020, declared a worldwide pandemic; and

**WHEREAS**, in communities with confirmed COVID-19 cases, the CDC currently recommends mitigation measures, including practicing social distancing, staying at home when sick, staying at home when a household member is sick with respiratory disease symptoms or when instructed to do so by public health officials or a health care provider, and keeping away from others who are sick; and

**WHEREAS**, on March 9, 2020, Illinois Governor J.B. Pritzker issued a disaster proclamation due to the impact of the COVID-19 virus and declared all counties in the State of Illinois as a disaster area, and on March 13, 2020, President Donald Trump issued a proclamation declaring a national emergency concerning the COVID-19 outbreak; and

**WHEREAS**, Governor J.B. Pritzker has issued and continues to issue numerous executive orders related to the State of Illinois’ response to the COVID-19 outbreak; and

**WHEREAS**, the Governor’s executive orders, federal executive orders, and other laws and guidance from the CDC and the Illinois Department of Public Health (the “IDPH”) now require certain social distancing measures, including keeping at least six (6) feet apart and having no more than ten (10) people in a place or area at the same time; and

**WHEREAS**, the Village of Broadview (the “Village”) recently passed an ordinance granting and ordaining the Village President with certain powers to mitigate the impact of the COVID-19 crisis on the Village, its operations and (most importantly) its residents; and

**WHEREAS**, it is necessary to ensure that essential Village obligations and duties are discharged and that the health and safety of the residents of the Village are protected and promoted and that certain officers, employees, agents, counsel, advisors and representative of the Village and the Village President are empowered and otherwise able to discharge these duties; and

**WHEREAS**, the effective operations of the Village require certain employees, officers, agents, counsel and representatives of the Village to be able to attend meetings and provide services at the Village Hall, at other locations within the Village and other locations outside of the Village (the “Village of Broadview’s Control Group”); and

**WHEREAS**, subject to enlargement by the Village President, the Village’s Control Group is listed on attached Exhibit 1. It minimally includes the Village President/Mayor, the Village Clerk, each Village Trustee, the Village Administrator, the Village Attorney, the Fire Chief, the Police Chief, Deputy Chiefs, Commanders, Captains, the IKE 911 Director, Village Public Works Director, Village Building Commissioner, any other necessary department heads, any necessary support staff, and the other parties listed on Exhibit 1; and

**WHEREAS**, it is further necessary and appropriate that all non-essential Village operations are halted effective March 21, 2020 at 5:00 p.m. until 11:30 p.m. on April 7, 2020; and

**WHEREAS**, it is necessary and appropriate for the Village to immediately take these measures to protect the Village’s well-being in response to COVID-19; and

**NOW, THEREFORE**, by the powers vested in me as the President of the Village of Broadview, those recently specifically ordained powers, and pursuant to Title 1, Chapter 5 of the Village of Broadview Code of Ordinances (“the “Village Code”) and any other approved ordinances or laws of the Village of Broadview and the State of Illinois, I hereby order the following:

**SECTION 1:** The Village Control Group shall be exempt from any COVID- 19 travel prohibition, and are hereby permitted full travel privileges. Exhibit 1 is hereby acknowledged and incorporated herein.

**SECTION 2:** All non-essential Village operations are hereby halted effective March 21, 2020 at 5:00 p.m. until 11:30 p.m. on April 7, 2020.

**SECTION 3:** All essential businesses as defined by Governor Pritzker’s Executive Order, by federal order or by order of the Village President shall be allowed to remain in operation for the time being. However, said essential businesses must adhere to the tenants of social distancing, including keeping six (6) feet of distance between persons whenever possible and allowing no more than ten (10) persons, inclusive of employees, to enter or congregate upon the premises at one time. Any person found to be in violation of or not in compliance with this executive order, or any other executive orders or other laws or lawful orders issued by the federal or state government, including but not limited to executive orders by Governor Pritzker, may be issued an order to cease and desist from any further violations. The Village reserves the right to take further action where permitted by law.

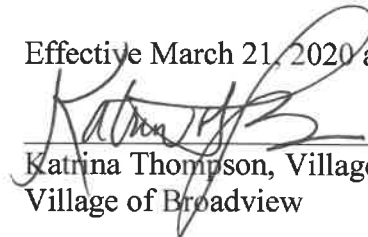
**SECTION 4:** The Village President shall issue a letter pursuant to this Order in substantially the form of Exhibit 2 to any person in the Village Control Group to evidence such person's exemption from any COVID-19 travel prohibition, and permission to have full travel privileges in and out of the Village.

**SECTION 5:** This Executive Order shall expire by declaration of the Village President or unless amended or extended pursuant to the Village Code.

**SECTION 6:** This Executive Order shall be distributed in accordance with the Village Code.

**SECTION 7:** This Executive Order is not intended to, and does not, except as specifically set forth herein, create any right or benefit, substantive or procedural, enforceable at law or in equity by any party against the Village of Broadview, its departments, agencies, or entities, its officers, employees, or agents, or any other person. This Executive Order shall be deposited and kept immediately available on file for inspection in the office of the Village Clerk. Copies of this Executive Order shall be distributed to the members of the Village's Board of Trustees. The Village's Control Group shall keep any letter issued to such person pursuant to this Order in their person at all times while traveling. All recitals set forth above shall be incorporated into this Executive Order as if full restated herein.

Effective March 21, 2020 at 5:00 p.m.

  
\_\_\_\_\_  
Katrina Thompson, Village President for the  
Village of Broadview

Received and Filed MARCH 21, 2020


  
Kevin McGrier, Village Clerk for the Village of Broadview

Exhibit 1: Village Control Group  
Exhibit 2: Form of Letter



**EXHIBIT 1: [VILLAGE/CITY/TOWN] CONTROL GROUP**

1. Village President- Katrina Thompson
2. Village Clerk – Kevin McGrier
3. Village Trustees – Judy Abraham, Verina Horne, Sherman Jones, Judy Miller, Andrea Senior, John Tierney
4. Village Administrator - LeTisa Jones
5. Village Director of Public Infrastructure – Matthew Ames
6. Village Police Chief – Kevin Eugling
7. Village Fire Chief – Tracy Kenny
8. IKE 911 Director – Paul Kurtzner
9. Building Commissioner – David Upshaw
10. Village Attorney – James M. Vasselli
11. Each officer and employee of the Fire Department, Police Department, Public Infrastructure Department and the Village Hall
12. Any other person designated by the Village President as a member of the Village Control Group for the purpose of ensuring that essential Village obligations and duties are discharged and that the health and safety of the residents of the Village are protected and promoted.

**EXHIBIT 2: FORM OF LETTER**

[Letterhead of the Village]

I, KATRINA THOMPSON, being the Village President of the Village of Broadview, Cook and Will Counties, Illinois, do hereby certify that:

- A. Pursuant to Village of Broadview COVID-19 EXECUTIVE ORDER NO. 2020-01, it was determined that the Village of Broadview needed a Village Control Group in order to ensure that essential Village obligations and duties are discharged and that the health and safety of the residents of the Village are protected and promoted and that certain officers, employees, agents, counsel, advisors and representative of the Village and the Village President are empowered and otherwise able to discharge these duties;
- B. As Village President, I have determined that \_\_\_\_\_ is a member of the Village Control Group of the Village of Broadview, Cook County, Illinois; and
- C. As a member of the Village Control Group of the Village of Broadview, Cook County, Illinois, pursuant to Village of Broadview COVID-19 EXECUTIVE ORDER NO. 2020-01 \_\_\_\_\_ is exempt from any COVID- 19 travel prohibition, and is hereby permitted full travel privileges to locations within and outside of the Village of Broadview, Cook County, Illinois.

IN WITNESS WHEREOF, I set forth my signature this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Katrina Thompson  
Village President  
Village of Broadview, Cook  
County, Illinois