

## Village Administrator's Report

May Board Meeting 2022

In the month of April 2022, the Administration Department:

- Completed Healthcare open enrollment on 4/22/22. New insurance rates begin on 5/1/2022;
- Reviewed water rates and increases will be applied to the May 15<sup>th</sup> billing;
- Maintaining the selling of vehicles stickers (FY 2023). Stickers have been on sale from March 15 April 30, 2022. Regular prices will be double as of May 1, 2022;
- Posted job opportunities in the following departments: Building (PT Admin. Clerk), Water (Admin Cashier), Public Works (PT Laborer & Summer Worker) & Police (Admin Clerk) on village website;
- Reviewed & revised self-evaluation and annual performance appraisal for staff; &
- Final interviews conducted for Deputy Fire Chief position.